

CHENNAI PORT AUTHORITY FINANCE DEPARTMENT <u>ONLINE BID REFERENCE</u> e-Tender No. ChPA/Tax 2026-2028/F	
Tender Document No.	ChPA/Tax 2026-2028/F
Tender invited for	Providing Consultancy Services to Chennai Port Authority on all Direct and Indirect Tax law issues for a period of two years.
Validity of the Tender	120 days from the due date for submission of tender.
Date of Publishing of Tender Documents on Website.	09.10.2026
Tender document can be downloaded from	09.10.2026
Queries, if any, to be communicated by email	facao@chennaiport.gov.in
Pre-bid meeting	15.10.2026 at 2.30 pm at Centenary Building, 3 rd Floor, Chennai Port Authority, No. 1, RAJAJI SALAI, Chennai 600 001 (Clarification/amendments to Pre-bid queries will be uploaded in the website)
Last date and time for submission of Bid Documents	30.10.2026 at 3.00 PM
Date and Time of Technical Bid Opening	31.10.2026 at 3.30 PM
Date and Time of Financial Bid Opening	Date of Financial Bid opening will be intimated to the bidder/s qualifying in Technical Bid through registered E mail ID.
Place of opening of Bids	The Office of FA&CAO, Chennai Port Authority 3 rd Floor, Centenary Building No. 1, RAJAJI SALAI, Chennai : 600 001
Address for communication	Financial Advisor and Chief Accounts Officer Finance Department 3 rd Floor, Centenary Building No. 1, RAJAJI SALAI, Chennai-600 001.
Cost of Tender document	Nil
Estimated cost for this Assignment	Rs.52,80,000/- plus GST
Earnest Money Deposit	Nil

**CHENNAI PORT AUTHORITY
FINANCE DEPARTMENT
NOTICE INVITING ONLINE TENDER**

**E-TENDER FOR ENGAGEMENT OF PROFESSIONAL FIRM FOR PROVIDING
CONSULTANCY SERVICES TO CHENNAI PORT AUTHORITY ON ALL DIRECT &
INDIRECT TAX LAW ISSUES AND COMPLIANCES FOR A PERIOD OF TWO YEARS.**

Online tenders through e-procurement mode are invited from reputed firms to carry out Consultancy Services to Chennai Port Authority on all Direct and Indirect Tax Law issues and Compliances for a period of two years from the eligible Chartered Accountant / Cost Accountant firms under two cover system. The estimated cost put to tender is **Rs.52,80,000/- for 24 months.**

- One set of Tender document consists of two cover (Cover -I & II). Cover-I (Technical Bid) and Cover-II (Financial Bid) comprises of Price bid documents.
- The complete tender document including annexure can be downloaded from CHPA website: www.chennaiport.gov.in and e-procurement portal link and submit as tender offer on or before the due date and time of submission.
- The offer both (Technical & Price) must be valid for a minimum of **120 days** from the last date of online submission of offer, otherwise the offer shall be rejected as non- responsive.
- Chennai Port Authority reserves the right to accept any tender in part or to reject any tender without assigning any reason thereof.
- The bidder shall have valid Income Tax(PAN) & GST registration and shall furnish the self-attested copy of PAN and GST Registration certificates.
- The bidder should submit self – declaration in the covering letter stating that the CA firm has not been barred/black listed/disqualified by any regulators /statutory body in India during last 5 years. In case ChPA has taken a decision earlier that the performance of the firm non satisfactory, such firms offer will not be considered and the decision of CHPA in this regard shall be final.

- All the documents required to meet the eligibility criteria, as per Section I- Clause 9 – (i) Essential Criteria along with relevant documents, in the Tender Document –Technical Bid shall be uploaded through e-procurement portal after scanning in pdf. format. The bidder may submit self-attested copies of the documents and the successful bidder to produce the original documents for verification before issuing letter of award.
- The prospective bidder shall submit queries, if any, through e-tendering portal addressed to the F.A.&C.A.O., Chennai Port Authority, Chennai in connection with this tender well in advance, but not later than 7 days from the date of publishing of the tender in the website, so that the queries can be clarified. The bidders' queries will be clarified through Central Public Procurement Portal and also the pre-bid meeting will be held at the Office of the F.A.&C.A.O., Chennai Port Authority, 3rd Floor of Centenary Building, No.1, Rajaji Salai, Chennai-600001 in the said date mentioned in the Tender.
- The due date and time of online submission of offers will be as indicated in the Online Bid Reference, unless otherwise notified. In the event of change in the schedules, the Financial Advisor and Chief Accounts Officer, Chennai Port Authority notifies the same only through www.chennaiport.gov.in and e-procurement portal.
- If the offers are not received according to the instructions detailed here in above, they shall be liable for rejection.

FA & CAO
CHENNAI PORT AUTHORITY